

Send completed form to Mary Massey: [mary.massey@ghertner.com](mailto:mary.massey@ghertner.com) Fax: 259-4540

**HOMEOWNER REQUEST FOR ARCHITECTURAL APPROVAL  
Burkitt Place**

Homeowner's Name \_\_\_\_\_

Request Date \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

Lot Number: \_\_\_\_\_

1. Description of the proposed home and/or landscape improvement change or addition; materials to be used, including similarity to existing structures as appropriate. (Use a separate sheet if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS YOUR NEIGHBOR'S FENCE ON YOUR PROPERTY LINE?  YES  NO

**Please note requests for fence approvals, A FENCE DETAIL MUST BE ATTACHED TO THIS REQUEST. The approved fence details are attached to your copy of the Architectural Guidelines for Burkitt Place.**

2. Please attach drawings to this request showing all proposed improvements including dimensions to existing structures, landscaping, and lot lines. Two drawings or more are needed to clearly show proposed improvements including existing structures:

- A. Plat Plan – "Top-down Map" (May be drawn on a copy of your lot survey.)
- B. Elevation(s) – "Side View(s)" – (One or more as necessary.)

**NOTE: A permit and inspection by Metro Davidson County, Williamson County or the Town of Nolensville may be required.**

3. When the committee reviews this request, your neighbors have an opportunity to comment and present views to the Architectural Review Committee about requested improvements. Please obtain signatures below from all property owners having a common lot line with your property, and all property owners who would reasonably view the improvement from their property.

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I acknowledge that the requesting homeowner has shown me the details of the proposed improvement described on this form and that my signature represents my awareness of the proposed improvements and the opportunity to contact the management company with concerns.

SIGNATURE

ADDRESS

LOT #

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Homeowner's Signature \_\_\_\_\_

Estimated Completion Date \_\_\_\_\_

\*\*\*\*\*

**Approved: YES \_\_\_\_\_ NO \_\_\_\_\_ BY: \_\_\_\_\_ DATE: \_\_\_\_\_**

Remarks: \_\_\_\_\_